Dear <Supervisor’s Name>:

I am requesting approval to attend the [2026 ADS Dental Infection Control Boot Camp](https://www.myads.org/boot-camp), in Atlanta, GA, from February 2 – 4, 2026.

Boot Camp is an intensive course led by experts in dental infection prevention and patient safety. The program follows CDC and OSHA guidelines for dental healthcare settings.

By attending, I will receive:

* 18+ hours of educational sessions, including live Q&A (worth ADA CERP CE credits)
* Access session recordings until June 5
* Print copy of [*OSHA & CDC Guidelines: ADS Interact Training System – 8th Edition*](https://www.myads.org/osha-cdc-guidelines-ads-interact-training-system-8th-edition)workbook ($190 value)
* Digital badge and certificate of attendance
* Networking opportunities with infection control experts
* Exhibit hall access, breakfast, and lunch each day

Course completion fulfills one of the educational requirements to be eligible to take the [CDIPC](https://www.danb.org/exams/exam/cdipc-exam) and/or [DISIPC](https://www.danb.org/exams/exam/disipc-exam) certification exams, the only dental-specific infection control certifications in the U.S.

I have found sessions that are directly relevant to improving our infection control processes.

* <insert the session title and description>
* <insert the session title and description >

I am seeking funding for the following:

* **Registration:** $695 member/$905 non-member (by November 17)
* **Hotel:** $189 per night plus taxes/fees
* **Transportation:** <insert estimated cost>
* **Meals:** <insert estimated cost>

Attending will help me bring valuable knowledge and connections back to our team. Please let me know if you need any additional information.

Thank you for considering my request.

Sincerely,

<your name>